

Penn Township Supervisor Meeting

August 6, 2025

Chairman Isaac Ramer Jr. called the 8.6.2025 Supervisor Meeting to order at 6:00 pm followed by the Pledge of Allegiance.

Present included: Supervisors: Isaac Ramer Jr., Mark Strawser, Ross Smoker, Solicitor Jim Bathgate and Township Manager Julie Hartley

Public Present: Bill Kline, Paul Long, Shellie McCurdy, Chad Brandt, Adam Kerstetter, Shannon Rudy, Kelly Herman, Terry Herman, Shane Burlew, Tannelle Burlew, Chris Fetter, Scott Shambach and Jared Gasiewski

Minutes – **On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to approve the July 2, 2025 supervisor's meeting minutes.**

Persons Present to be Heard:

Shannon Rudy, Project Certification for CDBG Funding – Shannon stated that she is here tonight to certify the project for 2025. She explained the three projects that will benefit the local Area Agencies on Aging under the fair share and the fair share will also pay to feed five Penn Township residents through the Meals on Wheels Program for a year. In addition to helping the Area Agency on Aging and Meals on Wheels, Shannon proposed that the remaining monies, \$221,361.77, be used to make the township an emergency shelter. She noted that funding from other years may be used for this project but it will need to be approved first. Ted Strosser will be asked to work up a cost estimate for the project.

On motion by Ross Smoker, seconded by Isaac Ramer Jr., and Board acclamation to approve the use of the 2025 CDBG funds for the three Area on Agency projects and making the Township Building into an emergency shelter.

Emily Bridy, Coffee Trailer at East Snyder Park – Not Present

Christopher Sheaffer, Larson Design, Selinsgrove Ford – Not present, but Jim explained that the Planning Commission recommended that the project be approved because the financial security, developer's agreement, notarized signatures and Snyder County Planning Commission comments are on the cover sheet. The flood plain permit will be secured after approval of the plans.

On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to approve the Selinsgrove Ford Land Development Plans with the condition that a flood plain permit is secured.

Meck Tech, Burlew Add-On Subdivision – Scott Shambach noted that the Planning Commission recommended that the add-on subdivision be approved with no revisions. The date the Snyder County Planning Commission received the plans was added along with the file number. The plans do not have the notarized signatures that are required but Scott requested that the plan be approved with the condition that the Board not sign the plans until the notarized owner signatures are finished.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to approve the Burlew Add-on Subdivision with the condition that the Supervisors do not sign the plans until the plans have the proper notarized owner signatures.

New Business:

Terry & Kelly Herman Waiver from Land Development – Jim explained that Terry and Kelly Herman are seeking a waiver from filing land development plans to construct a sixty by eighty-foot agricultural use pole barn on one hundred and five acres. The project should not increase stormwater on neighboring properties. The Township Engineer offered comments regarding stormwater and adjoining neighbors were notified of the waiver request. The Township Engineer, Chad Shaffer, said that erosion and sedimentation control facilities should be used which can be accomplished with silk socks, roof leaders/downspouts should be allowed to discharge over grassed pervious areas and that the Township should reserve the right to require installation of stormwater management facilities if the new construction causes stormwater issues downstream.

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On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to approve the request for waiver from a land development plan with the following conditions:

- 1) If stormwater issues arise that they be corrected immediately**
- 2) Erosion and sediment control are implemented using silt socks during construction**
- 3) Place roof leaders/downspouts to discharge over grassed pervious surfaces**

Res. 2025-12, Five County Regional Solid Waste Management Plan – Jim noted that the Township was part of the former Regional Solid Waste Management Plan. Five counties are part of the new plan and worked together to revise the plan. It discusses solid waste content and how its handled. Penn Township is not a mandated community so most of the items are only recommendations. He said that if the Board has any questions their questions can be emailed.

On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to adopt the Five County Regional Solid Waste Resolution 2025-12.

Res., 2025-13, County Hazard Mitigation Plan – Jim shared that the current hazard mitigation plan needed updated in order to receive PEMA and FEMA funding if a disaster happens.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to adopt the County Hazard Mitigation Plan Resolution 2025-13.

Quotes for New Deck-over Tilt Trailer – The Board reviewed the quotes for a tilt deck-over trailer and Fayette Trailers LLC was the lowest written bid at \$11,135.00.

On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to purchase the twenty-two-foot tilting deck-over trailer from Fayette Trailers for \$11,135.00.

Letter to Allow Selinsgrove Halloween Parade Route – **On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to allow the Selinsgrove Halloween Parade to use Penn Township roads.**

Conditional Use Findings for Henry Chiarkas – **On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to sign the Conditional Use Findings for Henry Chiarkas's property at 2312 and 2316 Route 522, Selinsgrove.**

CD Purchase of \$430,000 – **On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to purchase certificates of deposit from Central Penn Bank in the combined amount of \$430,000 for twelve months at 4.25% interest.**

Executive Session – An executive session was held from 6:45 pm to 6:50 pm to discuss legal matters with no decision made at that time.

CDL A Training – Isaac said that he would like to see the township pay for CDL A training paid for by the township to get more people able to tow equipment.

On motion by Ross Smoker, seconded by Isaac Ramer Jr., and Board acclamation to pay for CDL A training and if the employee leaves before two years of employment after that the employee be liable to repay the cost with six percent interest added.

Part-time Road Crew – **On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to advertise for part-time road crew.**

Quotes for Pavement Cut Off Saw – The Board reviewed quotes for a pavement cut-off saw. Isaac asked if this was co-stars pricing on the lowest quote.

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On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to purchase a pavement cut-off saw from Hilly Ridge in the amount to not exceed \$1,543.99 and to check to see if this is the government pricing before purchase.

Roadway Management Conference – Isaac asked if the Roadmaster and Assistant Roadmaster would be interested in attending a conference in Ocean City, MD in October that is more geared to actual hands-on road maintenance training.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to send the Roadmaster and Assistant Roadmaster to the Roadway Management Conference in Ocean City, MD if they would like to attend.

Old Business:

Recycling Automatic Gate Quotes – Three quotes for an automatic recycling gate were discussed. Discussion was held on whether or not the project would be eligible for CDBG funding but it was decided that it might be denied and therefore delay the installment.

On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to purchase a recycling gate from Buffalo Valley in the amount of \$10,100 plus the cost of five hundred key cards.

Reports:

- Julie Hartley, Township Manager, Report Provided
- Adam Kerstetter, Roadmaster, Report Provided
- Julie Hartley, Zoning Officer, Report Provided
- Colin Rice, Emergency Management Coordinator
- James Bathgate, Township Solicitor

FYI:

- PTMA July 2nd Agenda & June 5th Minutes
- ACH Payroll Report for 7.10.25
- ACH Payroll Report for 7.24.25
- ACH Payroll Report for 7.24.25
- Edward Jones Client Appreciation Invitation
- ESCRA Letter
- Camp Cadet Letter

Land/Subdivision:

- Selinsgrove Ford Land Development, filed 3.21.25, due 8.6.25
- Burlew/Klingler Add-On Subdivision, filed 5.12.25, due 8.8.25
- Sissy Boy Trucking Land Dev., filed 6.23.25, due 9.19.25

Public Comment:

Shellie McCurdy, REC – Shellie noted that there were five hundred visits during the month of July with 22.7 children on average per day. There were one hundred and twelve registered with twenty-eight new registered students. She said Big Brothers/Big Sisters and the Bloomsburg Children's Museum offered programming this month. The wrestling event was well attended and an adult eighties themed prom is the next fund raiser on the schedule.

Bill Kline – Bill asked when the Selinsgrove Street Fair will be held and it is scheduled for September 27th.

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Roadmaster/Asst. Roadmaster – Adam Kerstetter and Chad Brandt asked about the agility agreement with Middlecreek Township and whether or not a compost key could be given since that was part of the original agreement. The Supervisors replied that a key should be given as part of the agreement that is already in place.

Approval of Accounts Payable (State and General Funds)- **On Motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation, to pay bills.**

Adjournment - **On motion by Ross Smoker, second by Mark Strawser, and Board acclamation the August 6, 2025 Supervisor's Meeting was adjourned at 7:26 PM.**

Respectfully Submitted,

Julie Hartley
Manager