

Penn Township Supervisor Meeting

October 8, 2025

Chairman Isaac Ramer Jr. called the 10.8.2025 Supervisor Meeting to order at 5:30 pm followed by the Pledge of Allegiance.

Present included: Supervisors: Isaac Ramer Jr., Mark Strawser, Ross Smoker, Solicitor Jim Bathgate and Township Manager Julie Hartley

Public Present: Bill Kline, Paul Long, Shellie McCurdy, Bruce Teats, Zach Showers, Rick Mease, Joe Gonya, Eric Brosius, Chad Brandt, Chris Fetter, Shannon Rudy, Adam Kerstetter and Rodney Ries

Public Hearing for Wayne Brouse Zoning Map Change – Jim Bathgate led the public hearing for the Wayne Brouse zoning map amendments. The hearing was adjourned at 5:37 pm.

Minutes – On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to approve the September 17, 2025 supervisor's meeting minutes.

Persons Present to be Heard:

Eric Brosius for Allen Hornberger, Martin Sewage Module, Res. 2025-17 – Eric explained that DEP required a sewage planning module for the addition to the John David Martin residence at 2733 Middle Creek Road and that a resolution from the township was needed before submittal to DEP. **On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to sign Resolution 2025-17 to approve the sewage planning module for John David Martin of 2733 Middle Creek Road.**

Pete DeWire, Fee Waiver for PTMA Well Project – Not present.

Richard Mease, President, Selinsgrove Area Community Pool – Richard noted that the pool has completed their solar project which should cover seventy-five to eighty percent of their electrical needs. He said that the 5K fundraiser race is coming up on October 25th on S. Front Street. Letters letting residents know about the race will be distributed to the residents and the fire company will be notified. He asked that the township donate the same amount as last year to the swimming pool. Isaac asked Richard if he could come back next year around mid-season to update the Board.

Zach Showers, Selinsgrove School District Outdoor Education – Zack requested that the Board fund the Penn Township students again for the Outdoor Education trip to Gettysburg. Some of the activities include outdoor survival, water skills, nature hikes, team building, the civil war museum and meetings with reenactors. A large team of students, teachers, mentor students, bus drivers, etc. are needed to make this trip happen. The total expected cost for 2026 is approximately forty-two thousand dollars. Twenty-eight students from Penn Township will be attending.

Shannon Rudy, CDBG Funds – Shannon questioned the Board if they would be willing to use some of the CDBG funds from the last three years to fund a family's down payment and closing costs to purchase a home and showed the Board the part of the program that this is an allowed expense. In this particular case the family would receive sixteen thousand dollars. Isaac questioned whether or not this could be offered to other qualifying families and cap the amount to sixteen thousand. Shannon will research and return with an answer at a future meeting.

Jason Kaufman, DH&L Fire Co. – Jason joined the Board by phone conference and shared that there were thirty-two incidents in the township with zero fire loss. The new tower truck is working well. The gun raffle went well and the Halloween parade is coming up in two weeks. Currently a class of four people are training to become firefighters.

New Business:

Wayne Brouse Zoning Map Amendment Request – Jim noted that the public hearing for the Wayne Brouse zoning map amendments was held earlier tonight to change parcels 13-06-15, 015A, 126, 057 and 057A from R-1 to NC. He asked if the Board had any motions regarding the request. **On motion by Isaac Ramer Jr., seconded by Mark**

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Strawser, and Board acclamation to approve the zoning map changes for parcels 13-06-15, 015A, 126, 057 and 057A from R-1 to NC.

Award Roof Bid Package – Jim opened the three bid packages and following was the results:

- 1) Equity Commercial Roofing - \$56,740.39 basic roof package; \$3,060.48 add on gutters and \$9.03 per square foot for replacement decking
- 2) GSH Installations - \$44,760.00 basic roof package; \$7,470.00 add on gutters and \$6.50 per square foot for replacement decking
- 3) H&P Construction Inc. - \$43,815.00 basic roof package and \$6,075.00 add on gutters

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to award the roof replacement bid to H&P Construction Inc. in the amount of \$43,815 for the basic roof package and \$6,075 for add on gutters provided the following conditions are met: 1) a signed contract is produced 2) payment and performance bonds are issued and 3) a certificate of insurance is provided showing the township is an additional insured.

Set Conditional Use Hearing for PTMA – **On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to set the conditional use hearing for the PTMA well site for December 3, 2025 at 5:30 pm.**

PTMA Request for Fee Waiver for Well Site – Jim said that PTMA would like the township to waive the regular fee schedule for the well site and pay for the engineering review fees and advertisement costs. **On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to allow the waiver of fees for the PTMA well site project with them reimbursing the township with all out-of-pocket costs associated with the project.**

Turn Back Old 11&15 – Jim said that in order to turn back a road to the residents a public hearing will need to be held so that the residents can express their opinions on the matter. **On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to advertise and hold a public hearing on vacating Old 11&15 Road on December 3, 2025 at 5:45 pm.**

5K on S. Front Street, October 25th from 9 am to 11 am – **On motion by Ross Smoker, seconded by Mark Strawser and Board acclamation to allow the 5K on S. Front Street on October 25th from 9 am to 11 am.**

Resolution 2025-15 Local Share Grant for Wheel Loader – **On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to adopt resolution 2025-15 to apply for a wheeled loader through the Local Share Grant.**

Steve Pope/Winter Office Work – **On motion by Ross Smoker, seconded by Mark Strawser to approve Steve Pope to work this winter up to sixteen hours per week.**

Disposal of Used Hand-Held Radios – Discussion was held about what to do with four used hand-held radios that were worth approximately one hundred dollars. Chad Brandt asked if they could be donated to Union Township. **On motion by Isaac Ramer Jr., seconded by Ross Smoker and Board acclamation to donate the four used hand-held radios to Union Township.**

Resolution 2025-16 Cooperation Agreement with E. Buffalo Township/Union County – East Buffalo Township offered to grind the compost materials at a rate of four hundred dollars per hour with their employee running the grinder. A Penn Township employee would feed the grinder. After discussion the following motion was made: **On motion by Ross Smoker, seconded by Isaac Ramer Jr. and Board acclamation to enter into the Intergovernmental Agreement and sign Resolution 2025-16 to have East Buffalo Township grind the township's material at the compost site.**

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Penn Valley Airport Projects – Rodney Ries noted that things are going well with the airport and that the last Board meeting was in the spring. He then asked if there were any questions. Isaac asked if there were any projects on the list that were needed for compliance. Rodney answered that the lighting needs to be replaced with LED lighting and the taxi-way needs widened for the larger wing span airplanes.

Executive Session was called from 6:28 pm to 6:31 pm to discuss legal matters with no decisions made at that time.

Penn Valley Airport Projects (continued) – The airport is looking for matching funds from their partners to achieve the future LED lighting and taxi width expansion projects. Rodney showed the matching funds that were collected from other municipalities and the minutes from the spring meeting that gave permission to proceed with the LED lighting project. Jim asked if any future meetings for 2026 will be scheduled and advertised. Rodney will check on the dates for next year's meetings.

SUNCOM CIES Job Shadow with Road Crew – SUNCOM/CIES has requested that one of their student's job shadow at the township for one day for approximately two to three hours. **On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to allow a SUNCOM/CIES student to job shadow the road crew for one day for approximately two to three hours.**

Quotes for Daylighting of Old 522 – The quotes for trimming trees on Old 522 are as follows: 1) Smitty's Tree Service - \$5,200; 2) Lil Apache Tree Service - \$7,800 and 3) Thunder Ridge Tree Service - \$9,890. **On motion by Isaac Ramer Jr., seconded by Ross Smoker and Board acclamation to have Smitty's Tree Service trim the trees along Old 522 in the amount of \$5,200.** Letters will be sent to homeowner's along Old 522 to notify them of the work, offer them the wood from the trees on their property and ask if they would like to hire a contractor to trim the trees on their property themselves.

Old Business: None

Reports:

- Julie Hartley, Township Manager, Report Provided
- Adam Kerstetter, Roadmaster, Report Provided
- Julie Hartley, Zoning Officer, Report Provided
- Colin Rice, Emergency Management Coordinator
- James Bathgate, Township Solicitor

FYI:

- ESCRA August, 2025 Minutes
- ESCRA Preliminary 2026 Budget
- 10.2.26 ACH Payroll Report
- PTMA Oct. 2nd Agenda & Sept. 4th Minutes
- Check Register 9.17.25 to 10.8.25

Land/Subdivision:

- Sissy Boy Trucking Land Dev., filed 6.23.25, due 12.18.25
- PTMA Well Site Subdivision/Land Development, filed 9.22.25, due 12.19.25
- PTMA Well Site Conditional Use, filed 10.7.25, due 12.8.25, hearing 12.3.25 at 5:30 pm

Public Comment:

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Shellie McCurdy, REC – Shellie reported that the REC has nine hundred and seventeen visits in September with an average of forty-three students per day. One hundred and fifty-six were registered in September with eighteen new students. The prom fundraiser went well with fifty-five people attending. On October 31st the REC will have a trunk or treat and a bingo/basket raffle will be held on November 2 at the VFW. Sixty-three students from Penn Township used the REC facilities last year.

Approval of Accounts Payable (State and General Funds)- **On Motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation, to pay bills.**

Adjournment - **On motion by Ross Smoker, second by Mark Strawser, and Board acclamation the October 8, 2025 Supervisor's Meeting was adjourned at 7:00 PM.**

Respectfully Submitted,

Julie Hartley
Manager