Penn Township

APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

IMPORTANT- APPLICANT TO COMPLETE ALL ITEMS IN SECTIONS 1, II, III, IV, AND IX										
۱.	AT:									
LOCATION	NUMBER STREET	City, Stati		State, Zip		MUNICIPALITY				
	BETWEEN:AND			STREET						
BUILDING	on Lei					LOT SIZE:				
						LOT SIZE				
A. TYPE OF IM			B. PROPOSED USE (FOR DEMOLITION, CHECK MOST RECENT USE OF STRUC				RE)			
	BUILDING*		RESIDENTIAL 12 ONE FAMILY			Nonresidential 18 Amusement, recreational				
	STICK-BUILT ON SITE	,	13 🗌 Two of	MORE FAMILY (#0						
	MANUFACTURED	/	UNITS)	20 Industrial					
	DIMENSIONS X		14 🗌 Hotel,	MOTEL, DORMITOR						
2 🗌 Addi			UNITS)	22 Service station, Repair Garage					
3 🗌 Alte	RATION OR BUILD-OUT OF EXISTIN	G	15 🗌 Garage	E		23 🗌 HOSPITAL, INST	ITUTIONAL			
4 🗌 Repa	IR/REPLACEMENT		16 🗌 CARPOR			24 OFFICE, BANK, PROFESSIONAL				
5 🗌 Demi	OLITION (# OF UNITS)	17 🗌 Other -	- SPECIFY						
6 🗌 Mov	ING OR RELOCATION					26 School, libra		ONAL		
	NDATION ONLY					27 STORES, RETAIL				
						28 TANKS, TOWERS				
	_]	29 OTHER – SPECIF	/			
	P te (an Individual, Corporation, Nc									
	c (Federal, State or local Governa									
D. COST		-	CENTS)	Non-Residential		DETAIL PROPOSED USE OF				
			MACHINE SHOP, LA			NG AT HOSPITAL, ELEMENT				
10. COST OF IMPROVEMENT		\$				RKING GARAGE, RENTAL OI				
A. ELECTRICAL								510 052.		
B. PLUMBING										
C. HEAT	ing, A/c									
d. Othe	er (elevator, etc)									
11. TOTAL COST OF IMPROVEMENT										
	D CHARACTERISTICS OF B	\$								
III. SELECTE	D CHARACTERISTICS OF BO					TT J, FOR ALL OTHERS S				
E. PRINCIPAL T	YPE OF FRAME	G. TYP	E OF SEWAGE DIS	,	J. DIMEN					
30 П М	ASONRY (WALL BEARING)	40 PUBLIC / MUNICIPAL			48. Ni	UMBER OF STORIES				
	OOD FRAME					TAL SQUARE FEET OF I	-			
32 🗌 Sт	RUCTURAL STEEL		41 PRIVATE (ON-LOT SYSTEM)			- FLOORS, BASED ON E				
33 🗌 Re	INFORCED CONCRETE	H. TYPE OF WATER SUPPLY				AENSIONS				
34 🗌 От	THER – SPECIFY	42 🗌 PUBLIC / MUNICIPAL			50.10	TAL LAND AREA, SQ. I	т.			
		43	PRIVATE (WI	ELL, CISTERN)	-	BER OF OFF-STREET PA				
F. PRINCIPAL T	YPE OF HEATING FUEL	I. TYPE	OF MECHANICA	L		CLOSED (GARAGE)				
35 NATURAL GAS WILL THERE BE CENTRAL AIR		R	52.00	JTDOORS						
36 OIL CONDITIONING?		—	-	INTIAL BUILDINGS ON						
37 🗌 EL	ECTRICITY			No		JMBER OF BEDROOMS				
	EOTHERMAL		WILL THERE BE AN ELEVATOR?							
39 🗌 O	THER – SPECIFY	46	YES 47	No	BAT	THROOMS LPAR	ſIAL			

IV. IDENTIFICATION – TO BE COMPLETED BY ALL APPLICANTS							
	ΝΑΜΕ	ΜΑΙ	ILING ADDRESS		Ζιρ	PHONE #	CONTACT FOR P/U
1.							
OWNER OR LESSEE							
2.							
Z. CONTRACTOR							
					BUILDER'S LICE	ense No:	
3.							
ARCHITECT OR							
ENGINEER							
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS							
APPLICATION A	S HIS AUTHORIZED AGENT AND	WE AGREE TO CON	FORM TO ALL APPLICABLE LAWS OF THIS JURISD	DICTION.			
SIGNATURE OF A	PPLICANT		Address			APPLICATION DATE	

DO NOT WRITE BELOW THIS LINE

V. PLAN REVIEW RECORD – OFFICE USE ONLY								
DATE	Τιμε	BY	Date	Τιμε	Вү	DATE	Τιμε	BY

VI. ADDITIONAL PERMITS OR APPROVALS REQUIRED							
	Required Y/N	Date	Permit #/ Notes		Required Y/N	Date	Permit #/ Notes
ZONING OR TWP APPROVAL				ELECTRICAL			
Sewage				Labor & Industry			
Soil Conservation				DEP (DEMOLITION)			
DRIVEWAY				WORKER'S COMP.			
HARB				OTHER			

VII. VALIDATION						
Building Permit Number	Use Group					
Date Issued	Fire Grading					
Permit Fee Plan Review Edu. Fee TOTAL FEE	Live Load					
\$+ \$+ \$4.00 =	Occupancy Load					
Approved By						
Title						

DATE	NOTES:

VIII. ZONING APPROVAL	
District	Use
Front Yard	Rear Yard
Side Yard	Side Yard
Notes	
Approved By	
Title	

New Construction of a Residence:

When returning the application, the following items are required:

- **a.** A copy of the **sewage permit** (this applies if there is no existing on-lot system.) Gregg Twp. requires a receipt showing application has been made to hook onto public sewer.
- **b.** A copy of the **zoning permit**. Not all townships have zoning at this time. Check with your township officials or this office if you do not know if your township has zoning.
- **c.** A **Certificate of Insurance on your contractor**. The state requires proof of workmen's compensation on the contractor (if the contractor has employees).
- **d. Two sets of plans** on the residence. These plans must include the following information: elevation drawings, foundation drawings, floor plans, electrical, plumbing, venting riser plans and residential energy worksheet. Once the plans have been reviewed, one set will be returned with the permit. These plans will be stamped "Approved" and signed by the Code Administrator.

Additions/Alterations or New Buildings on your lot:

When returning the application, the following items are required:

- **a.** A copy of the **zoning permit**. Not all townships have zoning at this time. Check with your township officials or this office if you do not know if your township has zoning.
- **b.** A **Certificate of Insurance on your contractor**. The state requires proof of workmen's compensation on the contractor (if the contractor has employees).
- c. Building Plans. If you are constructing an addition, please draw the house and show where the addition will be constructed in relation to the home. We will ask for dimensions of the addition. Submit elevation, floor plan and sectional drawings showing construction, plumbing, heating, electrical and insulation systems to be constructed.

Commercial Construction:

When returning the application, the following items are required:

- **a.** A copy of the **zoning permit**. Not all townships have zoning at this time. Check with your township officials or this office if you do not know if your township has zoning.
- **b.** A **Certificate of Insurance on the contractor.** The state requires proof of workmen's compensation on the contractor (if the contractor has employees).
- c. Three sets of stamped architectural plans on the construction must be submitted to this office for review. Our office will determine if the plans are in compliance with all applicable codes in effect at the time of submission. Once the plans are reviewed, one set of the plans will be returned with the permit.