

**PENN TOWNSHIP
MINUTES
August 7, 2013**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, August 7, 2013 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 7:00PM Supervisors present: Jon Payne, Fred Ulrich, William Moyer. Others present: Secretary/Treasurer Robin Bieber; Solicitor James Bathgate. Members of the Public: Kathy Ulrich; John Wert; Darwin Swope; Glenda Ruch, SedaCOG; Brenda Moyer; Samantha Moyer; Gary Griner, DH&L Fire Company; Pete DeWire.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the July 17, 2013 meeting were approved as presented upon motion by Fred Ulrich, seconded by Bill Moyer, and approved with Jon Payne abstaining.

PUBLIC COMMENT

Gary Griner, DH&L Fire Company, provided the July report, which included 37 incidents with nine in Penn Township. Mr. Griner also gave a brief report on the engine truck that was sold.

PERSONS PRESENT TO BE HEARD

Glenda Ruch, SEDA-Cog, was present with the signature documents to be submitted regarding the Community Development Block Grant and the Bake Oven Hill Road project. It was noted that these documents will be submitted by the Snyder County Commissioners on behalf of Penn Township. Ms. Ruch also presented a drafted engineer agreement for review. Solicitor Bathgate raised concerns of the wording regarding the NPDES permit. After review, Ms. Ruch will amend the agreement; the NPDES permit will be a separate item with a separate cost to be paid by the Township if such permit is required. The engineer fees shall not exceed \$14,000. Agreement approved upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. Any one Supervisor to sign completed agreement contingent upon Solicitor's review upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

Pete DeWire gave an update on East Snyder Park. New items being added to the play area; items include play boulders and play logs in an outdoor school setting. Items donated by PlayWorld. The modern restrooms are almost finished.

REPORTS

Interim Roadmaster Roy Sauers provided a written report on recent activities.

Tom Snyder, Zoning Officer, provided a written report including 54 permits year-to-date.

Robin Bieber, Township Secretary, reported on a complaint of high weeds and growth on a lot at the end of the cul-de-sac at Graysonview Court. Fred Ulrich will follow up.

Emergency Management Coordinator Fred Ulrich reported that the flag light at the park has been repaired. The public sewer shall be connected on Friday.

Chairman Jon Payne reported on the recent tragedy at a municipal meeting and talked about possible security measures for Penn Township meetings.

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REPORTS - (cont'd)

Solicitor Bathgate reported that a Notice of Intent to Award has been issued to Atlantic Coast Contracting for the garage roof project. They will sign the agreement and return to the Township with payment bond, performance bond and proper insurance documents. Upon receipt of these items, John Wert, R. A. will send a notice to proceed. Project shall be started within 30 calendar days after the date of the notice to proceed, and must be completed within 60 days after the date of the notice to proceed. According to the agreement, payment requests will be reviewed by Mr. Wert who will inspect the project and approve payment. Upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, payments will be made upon Mr. Wert's approval, and any one Supervisor shall be authorized to sign the agreement with Atlantic Coast Contracting.

OLD BUSINESS

The Zoning Permit Ordinance will be advertised for adoption at the next meeting.

Solicitor Bathgate reported that the enforcement notices will be issued to the two property owners that have failed to install the required in-ground recharge systems in Pheasant Ridge development. It shall be noted that if the property owners do not comply with the enforcement notices, the cases will be taken to the District Judge.

One bid received for sandblasting box on truck#4. Wolfe's Sandblasting - \$786.60 (includes inside box). Two bids received for finishing/repainting the truckbox. Kellers Auto Body - \$2400.00; Roger's Auto Body - \$2110.23. After review, motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, Wolfe's Sandblasting will complete the sandblasting on the truckbox at a cost of \$786.60. Upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, Roger's Auto Body will complete the finishing/repainting at a cost of \$2110.23.

Chairman Jon Payne reported on an Executive Session held by the Supervisors on July 29, 2013 for the purposes of interviewing prospective employees. No action was taken.

Brief discussion held on the Salem Glenn/Salem Road/Old Colony Road stormwater project. Chris Shaffer, Larson Design Group, will be contacted for an update and reminded that he will need to revise the stormwater plans for the Salem Glenn Development.

NEW BUSINESS

Middlecreek Township agreement for winter maintenance and mowing was briefly discussed. Chairman Jon Payne will attend the next Supervisors meeting.

The speed limit on Old Colony Road, currently 40 mph, was discussed. Speed study completed by Fred Ulrich, Bill Moyer and PennDot Municipal Services representative Brian Haight. After discussion, motion was made by Fred Ulrich, seconded by Bill Moyer and unanimously approved, to authorize Solicitor James Bathgate to draft an ordinance lowering the speed limit on Old Colony Road to 30 mph. Proper signage will be ordered.

The Jerry Hazelwood Sub-Division issue was tabled upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

Snyder County Night Out will be held at East Snyder Park on August 27th, 2013. Snyder County District Attorney's office is hosting this event with the Police Departments of Middleburg, Selinsgrove, Shamokin Dam, Snyder County 911, and Selinsgrove Barracks State Police. After discussion, Brenda Moyer was authorized to purchase items for the event not to exceed \$250.00 upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

The sixth grade class which came to ESP and donated their time to work at the park are entering the PSATS Youth Awards Contest. Chairman Jon Payne signed the contest submission.

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NEW BUSINESS - (cont'd)

One of the Supervisors were approached by a resident, requesting that he be allowed to close the Township road he lives on for one day for his daughter's wedding. Conclusion being that no Township road can be closed for personal reasons.

Complaint received regarding high grass and weeds at a building on Route 522 owned by Fike Brothers, the former Computata building. Zoning Officer Tom Snyder will be authorized to send a letter if needed.

Brenda Moyer reported a FEMA representative will be at the next meeting with a presentation and a plaque to award Penn Township for achieving Level 7 in the Community Rating System program. This means that Penn Township resident's qualify for 15% discount on their flood insurance premiums.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Fred Ulrich, seconded by Bill Moyer, and unanimously approved, the accounts payable and payroll was approved.

ADJOURNMENT

Motion to adjourn was made by Fred Ulrich, seconded by Bill Moyer and unanimously approved. No further business to discuss, the August 7, 2013 meeting adjourned at 8:25pm.

Respectfully Submitted,

Robin Bieber,
Township Secretary