

Penn Township Supervisor Workshop Meeting

January 20, 2021

Chairman Jon Payne called the 1.20.2021 Supervisor Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Jon Payne, William Moyer, Ross Smoker and Township Manager Julie Hartley, James Bathgate- Solicitor

Public Present: Chad Shaffer, Jason Kauffman and Bruce Reber

Persons Present to be Heard:

Chad Shaffer, RBBB Holdings Final LD- Chad Shaffer representing Ron Brubaker of RBBB Holdings, Ltd. presented the final land development plans for 555 Clifford Road and is looking for conditional approval. The items, except the bond, that the Planning Commission listed to be obtained for final approval have been procured. The items were a letter from the Snyder Co. Conservation District, a security bond, a stormwater agreement, maintenance agreement, driveway agreement and that the flood plan ordinance be followed. Chad noted all but the bond is in place. The floodplain requirement needed some plan changes and those were completed and a note is on the plans. A bond in the amount of \$74,070 is the only condition that remains then the plans may be signed. After discussion the following motion was made:

On motion by Jon Payne, second by William Moyer and board acclamation, to give conditional approval to the RBBB Holdings Final Land Development on the condition that a bond is in place on or before February 17, 2021 and that when the bond is produced that the plans and agreements are signed.

Minutes - **On motion by Ross Smoker, second by William Moyer and board acclamation, to approve the January 4, 2021 supervisor's meeting minutes.**

New Business:

Ethics Commission Forms- Ethics Commission Forms were distributed to the Board and are due May 1st.

2021 CRS Recertification - **On motion by William Moyer, second by Ross Smoker and board acclamation, to sign the 2021 CRS Recertification.**

Letter to Penn Township Auditors- **On motion by William Moyer, second by Ross Smoker and board acclamation, to sign the letter to the Penn Township Auditors that the Supervisors, to the best of their knowledge and belief, agree that the financial records reflect all assets, liabilities, receipts and expenditures for the year 2020 and deny any knowledge of waste, abuse or fraud.**

Township Office Hours - **On motion by Ross Smoker, second by William Moyer and board acclamation, to change the township office hours to 8:30 am to 2 pm with other hours by appointment.**

An Executive Session was held at 6:25 pm to 6:45 pm to discuss various issues with no decisions being made at that time.

Diane Reynolds Work Hours- Diane is currently working one day a week (8 hours) most weeks and the Supervisors discussed adding more hours to her schedule. The current workload does not warrant more than sixteen hours a week at this time. **On motion by Jon Payne, second by Ross Smoker, and board acclamation, to add another day to Diane's work schedule which will have her at 16 hours a week.**

Extension Letter for Kuhns/Klinepeter Subdivision – **On motion by Ross Smoker, second by William Moyer, and board acclamation, to grant a 90-day extension for the Kuhns/Klinepeter Subdivision.**

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Recycling Fence Quote – On motion by Ross Smoker, second by William Moyer, and board acclamation, to accept the quote in the amount of \$7,898.00 to erect a fence with a sliding gate around the recycling area.

Jason Kauffman, DH&L – Jason Kauffman updated the Board on the new officers and reported that there were thirty-one incidents in Penn Township last month with one house fire that was a total loss. Online raffles went well last year and they will be continued this year. They are getting ready to order an aerial truck with the approximate cost of 1.2 million dollars.

Bruce Reber/Fee Waiver Request – Bruce Reber of Brake Technique requested that the fee to resubmit his land development plans be waived by the Board of Supervisors. After discussion the following decision was made: **On motion by Jon Payne, second by Ross Smoker, and board acclamation, to deny waiving the Land Development fees.**

Old Business:

FL 80 Dump Truck – Tabled until an estimate of value can be determined.

Recycling Letter from the Snyder Co. Commissioners – On motion by Ross Smoker, second by William Moyer, and board acclamation, the Board will sign the 2020 recycling grant letter from the Snyder Co. Board of Commissioners for grant money to be released in the amount of \$9,268.30.

ESCRA Board Vacancy – tabled

Zoning Hearing Board – On motion by Jon Payne, second by Ross Smoker, and board acclamation, Robert Slivinski Law Firm appointed as council for the Zoning Hearing Board.

Shamokin Dam ESCRA Letter – Reviewed.

Public Comments: None

Approval of Accounts Payable (State and General Funds)- On Motion by Jon Payne, second by William Moyer and board acclamation to pay bills.

On motion by Ross Smoker, second by William Moyer and board acclamation the January 20, 2021 Supervisor's Meeting was adjourned at 7:35 PM.

FYI:

- 2021 DH&L Officers
- PTMA December minutes and Jan. agenda
- Rate update from Keystone COG
- Penn DOT letter

Land/Subdivision:

- Klinepeter/Kuhns – Subdivision filed 10.21.20, due 4.16.21
- Bright Farms – Final LD, filed 6.17.20, due 3.15.21
- RBBB Holdings/Ron Brubaker – Final LD, filed 8.25.20, due 2.3.21
- VFW, filed 1.5.21, due 4.5.21
- Brake Technique LD, filed 1.18.21, due 4.18.21

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Respectfully Submitted,

Julie Hartley
Manager